



[www.promiseone.bank](http://www.promiseone.bank)

## Career Opportunity

PromiseOne Bank is a community bank that would serve our community and its diverse population. As a community oriented commercial bank, we offer small business, commercial loans, mortgage loans, and customary banking services such as deposit products. We started our banking operation from our main branch in Gwinnett County and have expanded our geographic footprints to Dekalb and Fulton Counties in GA. We, also, have opened our first out-of-state branch in Houston, Texas in 2019. In addition, we have loan production offices in New York, Texas, and Colorado. With this rapid growth, we are looking for new talents in following area(s):

**[Job Title] Loan Assistant** in **Credit Administrations Dept.**  
**Part-time position - \$13 / hr**

**[Location] HQ Office**

### **[Job Overview]**

Assist in the servicing functions of all lending aspects.

### **[Requirements/Qualifications]**

- High School Diploma
- Basic computer proficiency with knowledge in Microsoft applications and ability to utilize bank software
- Fluency in the English language
- Bi-lingual in Korean/English is preferred

**If you are interested in working with us, please email your resume\* to [Career@promiseone.bank](mailto:Career@promiseone.bank)**

\*Document submitted will not be returned.

✉ PromiseOne Bank 2400 Pleasant Hill Road Suite 340 Duluth, GA 30096 ☎ 678.385.0834

PromiseOne Bank is an Equal Opportunity Employer.

