



(f/k/a NOA Bank)

Career Opportunity

PromiseOne Bank is a community bank that would serve our community and its diverse population. As a community oriented commercial bank, we offer small business and commercial loans and customary banking services such as deposit products. We started our banking operation from our main branch in Gwinnett County and have expanded our geographic footprints to DeKalb and Fulton Counties by opening five additional full-service branches in Chamblee, Doraville, Johns Creek, McGinnis, and Sugarloaf. We, also, have loan production offices in New York, Texas, Colorado, and Virginia. With this rapid growth, we are looking for new talents in following area(s):

Operations Specialist in **Operations Admin Department**

Duluth, GA

[Job Overview]

Operation Specialist is responsible for verification of daily transactions and maintenance of customers' deposit accounts efficiently and accurately.

Also, responsible to follow all Operations department guidelines in banking system.

[Requirements/Qualifications]

- A Minimum of 2 years of Banking experience
- Effective written, verbal and Good organizational Skills
- Basic PC and Microsoft Office skills.
- Must be fluent in English and bi-lingual in Korean/English is preferred

We offer competitive compensation and excellent benefit package

- Medical, Dental, Vision, & Life Insurance
- 401(k), Paid Vacation and Sick Leave

If you are interested in working with us, please email your resume* to Career@promiseone.bank

*Document submitted will not be returned.

✉ PromiseOne Bank 2385 pleasant Hill Rd Duluth 30096 ☎ 678.385.0826

PromiseOne Bank is an Equal Opportunity Employer.

